



PowerPoint Works: Textbook: Making the Most of Microsoft PowerPoint (Folens ICT Programme)

By Harrison, Patricia; Sarkar, Papia

Folens Publishers UK, U.S.A., 2002. Soft cover. Condition: New. Pupil Book ICT is transforming all our lives. This book takes the 53 most relevant Powerpoint functions and provides detailed step-by-step instructions on how to develop the skill of using each function. The 53 skills are introduced systematically. New skills build on those introduced earlier, ensuring continuity and progression. Each skill is then applied in a practical context. Mastery of the PowerPoint functions will improve pupil attainment in both ICT itself and across the broad curriculum. 50 key PowerPoint skills are taught, each with its own application activity. A copy of the spiral bound book should be kept by each computer. The Teacher File provides: Support for teacher ICT skills; Pupil task sheets; Copiable resources for use in the classroom/computer suite; The CD-Rom provides: Text files; Art files; Copiable pupil resources; On-screen activities; The Poster Pack provides: 16 big, laminated wall posters; 'At a glance' reference to skills, tips and techniques. In fact, everything to ensure success for all pupils.



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Reviews

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