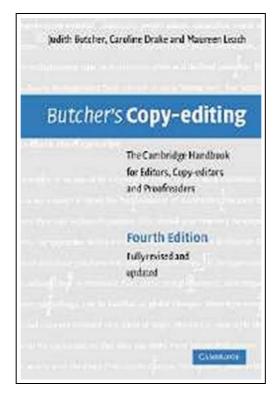
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## Reviews

This sort of book is every little thing and made me searching ahead and more. Sure, it is actually play, nonetheless an amazing and interesting literature. You wont feel monotony at whenever you want of the time (that's what catalogs are for relating to in the event you ask me).

(Gavin Bosco IV)

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Cambridge University Press, New Delhi, India, 2008. Paperback. Book Condition: New. Since its first publication in 1975, Judith Butcher's Copyediting has become firmly established as a classic reference guide. This fourth edition has been comprehensively revised to provide an up-to-date and clearly presented source of information for all those involved in preparing typescripts and illustrations for publication. From the basics of how to prepare text and illustrations for the designer and typesetter, through the ground rules of house style, to how to read and correct proofs, Copy-editing covers all aspects of the editorial process. New and revised features: up-to-date advice on indexes, inclusive language, reference systems and preliminary pages a chapter devoted to on-screen copy-editing guidance on digital coding and publishing in other media such as e-books updated to take account of modern typesetting and printing technology an expanded section on law books an essential tool for new and experienced copy-editors, working freelance or in-house Completely revised to reflect developments in electronic publishing A classic reference guide for all those involved in preparing text and illustrations for publication Clear explanations, examples and checklists provide an essential tool for new and experienced copy-editors Contents Preface; 1. Introduction; 2. Preliminary copy-editing, design and specimen pages; 3. Preparing the typescript for the typesetter; 4. Illustrations; 5. Proofs; 6. House style; 7. Preliminary pages; 8. Indexes; 9. Other parts of a book; 10. Bibliographical references; 11. Literary material; 12. Multi-author and multi-volume works; 13. Science and mathematics books; 14. Other special subjects; 15. Reprints and new editions; 16. On-screen editing Anne Waddingham; Appendixes: 1. Checklist of copy-editing; 2. Book sizes; 3. Abbreviations for states in the USA; 4. Phonetic symbols; 5. The Russian alphabet; 6. Old English and Middle English letters; 7. French and German bibliographical terms and abb

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