



Business Chinese 900 (English version)(Chinese Edition)

By CAO JIN . ZHOU CHEN MENG

paperback. Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date: November 2012 Pages: 143 Language: English Publisher: Foreign Economic and Trade University Press. 900 Business Chinese (English Edition) is divided into five chapters. namely. job search and interview. Human Resource Management . marketing. business negotiations and business skills. Each unit in the form of a dialogue. with commonly used sentences. in order to enhance the usefulness of Business Chinese 900 (English Version). Business Chinese 900 (English version) basically covers the various aspects of the business process. can be used as a classroom textbook or supplementary reading material. Expatriates interested in the Chinese market in order to facilitate Chinese foundation and the the form of a multi-lingual. Business Chinese 900 (English Version) is a bilingual. easy to readers to find and use. Contents: Chapter 1 Job hunting and interview job search and interview Unit 1 the Resume resume Unit 2 Interview Interview Chapter 2 HR Management Human Resource Management Unit 1 Orientation induction Unit 2 Organization and performance of the organizational structure of the company and the performance objectives Chapter 3 Office affairs office affairs Unit 1 Introduction...



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