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Internal Controls Policies and Procedures

By Hightower, Rose

Wiley, 2008. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: How to Use this Manual. Preface. Governance Journey. A01 Big G Governance to little g governance journey. Appendix: Background for COSO, SOX, PCAOB. A02 Risk and Risk assessment. A03 Oversight. A04 Documentation. Internal Control Program. B01 Internal Control Program. B02 Internal Control Process. a. Internal Control Policy and Procedure. b. Internal Control Program Charter. c. Internal Control Plan. B03 Authorization and Approval Program. a. Delegation of Authority Policy and Procedure. b. Delegation of Authority Matrix instruction and matrix. c. Responsibility, Authority, Support, Counsel and Inform (RASCI) instruction and Matrix. B04 Information and Technology, End User Computing Program. a. End User Computing - Control of Spreadsheets Policy and Procedure. B05 Account Reconciliation Program. a. Account Reconciliation Policy and Procedure. B06 Quarterly Sub Certification Program. a. Quarterly Sub Certification Policy and Procedure. b. Quarterly Sub Certification Matrix. c. Quarterly Sub Certification Training as PowerPoint. Control Activities and Testing Guides. C01 Control Activities and Testing Guide Program. a. Control Activities Template. b. Result of Control Activity Testing Form. c. Plan, Test, Remediate Worksheet. d. Reporting Scorecard. Testing Guides. C02 AR - Disbursements. C02 AR - Allowance for...



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