



The Communication Toolkit (Revised edition)

By Stuart Emmett

Management Books 2000 Ltd, 2000. Paperback. Book Condition: new. BRAND NEW, The Communication Toolkit (Revised edition), Stuart Emmett, Communication is perhaps the most important management skill - and often the most overlooked. Poor communication can create a major barrier to improving performance. Good communication creates immediate benefits both in terms of personal achievement and in terms of team performance as a whole. This practical manual provides essential advice and techniques for anyone wanting to brush up their communication skills. It will provide inspiration, insight, and above all methodology for improved communication in business - a toolkit for busy managers who feel they can do better.



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