



ECDL Advanced Syllabus 2.0 Revision Series Module AM3 Word Processing: Module AM3

By CiA Training Ltd

CiA Training Ltd. Spiral bound. Book Condition: new. BRAND NEW, ECDL Advanced Syllabus 2.0 Revision Series Module AM3 Word Processing: Module AM3, CiA Training Ltd, Tests can be daunting, especially ECDL Advanced tests. Are you about to do the ECDL Advanced AM3 test? Is your knowledge and skill level up to scratch? Why not reinforce and test your knowledge using the exercises in this book? Gain confidence in your ability by checking your results against the comprehensive set of answers, so errors can be eradicated and recommended methods put into practice. This guide gives everyday examples, and tests how your new found knowledge can be utilised. The exercises contained within will broaden your ability, boost your confidence and prepare you for the test. Exercises cover all topics of the syllabus and further extend you by combining skills from many areas. Files associated with the guide are free and are downloaded from the Internet. All guides in this series are approved by the ECDL Foundation.

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