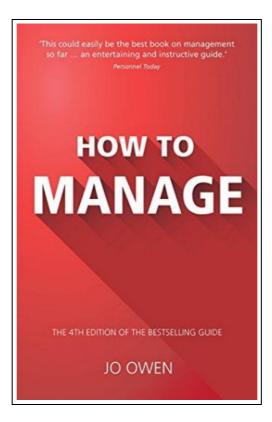
# How to Manage: The definitive guide to effective management (Paperback)



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## Reviews

It in just one of my personal favorite publication. It is among the most awesome publication i have read. It is extremely difficult to leave it before concluding, once you begin to read the book. (Delia Rutherford)

### HOW TO MANAGE: THE DEFINITIVE GUIDE TO EFFECTIVE MANAGEMENT (PAPERBACK)



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Pearson Education Limited, United Kingdom, 2015. Paperback. Condition: New. 4th New edition. Language: English . Brand New Book. How to Manage has been officially shortlisted in the practical manager category for the 2017 Management Book of the Year prize which has just been announced by the Chartered Management Institute (CMI) and the British Library. Managing well is about getting things done. This book will show you what you need to do. How to Manage is the definitive how-to of management. Based on years of management practice in some of the world s leading organisations, it cuts through the theory to show you how to develop the skills, behaviours, political abilities and emotions to thrive as a manager. In How to Manage you Il learn to: Evaluate your management potential Assess each member of your team and help them discover how they can improve Identify and build the core skills you need to do well Recognise the rules of success in your particular organisation Manage in a virtual world Cuts right through all the myths and mysteries to get straight to the heart of what it really takes to plan, organise, direct and deliver results. All the science, tools and techniques that any manager will need to be successful. Graeme Duncan, Chief Executive of Right to Succeed Jo Owen gets right to the heart of what great managers do and gives you the skills to practise so that you can become great. James Toop, Chief Executive of Teaching Leaders.

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