9787113132965 (textbook) Computer Application Foundation - Training tutorials(Chinese Edition)

By WANG JIN ZHU BIAN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2011-08-01 Pages: 257 Publisher: China Railway Press title: (textbook) Computer application infrastructure - training tutorials Original: 27.00 yuan Author: Wang-chun. editor of Press: China Railway Publishing Society Publication Date :2011-8-1ISBN: 9787113132965 Words: 402.000 yards: 257 Edition: 3 Binding: Paperback: 6 open Weight: Editor's Summary This book proceed from the practical application of office automation. task-driven. case teaching as the main way to learn Windows XP and Office2003 platform. a comprehensive introduction to computer basics. Windows XP operating system. Word. Excel. PowerPoint. basic applications. the basic operation of the Internet. the use of e-mail. e-commerce applications. computer knowledge of safety and maintenance. The book is easy to understand. illustrations. diagram analysis of the text. intuitive. vivid. and combined with a large number of computer office applications training projects to help the reader to a deeper understanding for the reader to use the computer office provides a shortcut. The book appendix also with strong application knowledge. for the reader queries or reference. The book writing practices supporting a novel auxiliary textbook Fundamentals of Computer Application - training tutorials...



Reviews

This ebook is definitely not easy to get going on looking at but quite fun to learn. We have read and so i am sure that i will gonna study once more yet again later on. I am very happy to inform you that here is the finest publication i actually have read inside my personal daily life and might be he best publication for possibly.

-- Sister Langosh

DOWNLOAD PDF

Thorough guide! Its this kind of excellent go through. It normally will not price an excessive amount of. You may like just how the blogger compose this ebook. -- Mrs. Linnea McKenzie